



Jurby Community School

School Close, Jurby, Isle of Man, IM7 3BJ

Headteacher: Mr Will Nelson

Telephone: (01624) 897651

e-mail:- enquiries@jurby.sch.im

Web:- www.sch.im/jurby

Believe it; Achieve it



Protocols and Policy for the Safe Operation of Jurby Community School whilst there is a requirement for Social Distancing.

Aims

The aim of this document is to ensure that routines and procedures are clearly understood by all, in order to ensure the safety of everyone who accesses the site.

Role of Teachers and Support Staff

All Teachers and Support Staff must ensure that this policy is understood and followed by all children.

The word "teacher" in this policy should be taken to include support staff and other adults working with the children at the direction of the Head Teacher or Class Teacher.

Organisation of Pupils

In order to minimise risk children will be organised into a "bubble". Each "bubble" will operate as independently as possible with minimal interaction between bubbles. The school will attempt to place pupils in a bubble with their classmates, but due to the size limit on the bubble, children will not be with all of their class. The size and make of the bubble will be reviewed periodically in line with advice from Public Health and DESC.

Consideration will be given to placing siblings within the same bubble to mitigate risk between households, however we will also take into consideration the age difference between the siblings and how this will impact the teaching, and the relationship between siblings, as we suspect that some children will be glad of a break from their sibling.

Classrooms

Each Bubble will be given a classroom to use as a base. The room will be set up to enable Social Distancing and will contain a maximum of:-

Mrs Cranmer's Room - 11 Children

Mrs Radcliffe's Room - 11 Children

Miss Dennett's Room - 2 bubbles of 10 Children - This is a larger room, and will be split into 2 separate rooms with dividers.

Rainbow Room - 6 Children

Community Room* - 5 Children

Staff Room* - 5 Children

Library - This will be used as a staff room to ensure there is enough room for all staff to fit in the one room and maintain social distancing.

Mrs Dobbie's Room - This is too small to use efficiently with social distancing, and instead will be used to store furniture that will be removed from other rooms in order to create more space.

Mrs Waddell's Room - This will be used as a medical room to enable a person (adult or child) to isolate if they start displaying symptoms during the day, whilst they are waiting to be collected. It has its own sink and toilet.

*The Community Room and Staff Room will be used to provide Nurture support to those children who need a little extra time or support during the day. In order to limit the risk of cross infection children who need extra support during the day will only be able to access this with children from their bubble. We will not be able to mix children from different bubbles for Nurture. These spaces will need to be cleaned between use so as to limit the risk of cross contamination.

Start and End of the Day

The start and end of the day will be staggered so as to ensure that only a small number of children will be arriving or departing at the same time. This will be done by family groups, rather than by class groups so as to prevent parents from having to wait around with one child whilst they wait for another to start or finish school. Start times will be 8.50am, 9.00am and 9.10am, with finish times of 3.20pm, 3.30pm and 3.40pm. This will ensure that children are able to attend school for the normal length of a school day if they wish, despite the staggered start and end times.

The start and end times will be reviewed each week.

Entry and Exit to School

Children will enter and exit the school using the door directly into their classroom. All rooms we plan to use (with the exception of the Medical Room) have direct access to the outside. Children who arrive before their allotted arrival time will need to wait in the playground ensuring that they socially distance. Children will not line up at the end of break or lunch, but will be supervised directly into the room, ensuring that social distancing takes place.

Play Times

Children will have play times with children from their own bubble. They will not be able to play with children in other bubbles, so as to reduce the risk of cross contamination. We will utilise both playgrounds and the field so as to ensure each bubble has their own unique play area. If numbers dictate, we will also have staggered break times, again to ensure social distancing is able to take place. This will be reviewed as the Government relax social distancing

Lunch Times

Children will eat lunch in their classroom with the rest of their bubble. This will be supervised by the class teacher. They will then play outside supervised by the Lunchtime Ancillaries, remaining in their bubble. Depending on numbers it may be necessary to have a staggered lunch with some children playing outside first, then eating, and for others to eat first then play outside.

Handwashing

The most important aspect of our precautions is regular and good quality hand washing. Whenever a child enters the building they will use anti bacterial hand gel immediately. They will then go and wash their hands thoroughly. The use of the hand gel is due to the fact that there may well be a wait of a few minutes between the child entering the room and them being able to access a sink due to the ratio of sinks to pupils. Regular hand washing will take place during the day.

Toilets and Sinks

Each bubble will be allocated a set of uni-sex toilets. Due to the size of our 'toilets', only 1 person will be allowed in at a time. By designating all toilets as uni-sex and having 1 set per

bubble teachers will know if they are in use or not when a child needs the toilet. It will therefore not be possible for a boy to be in the toilets at the same time as a girl. Children will all go to the toilet before they go out to play, and will not be able to go during break time. At lunchtime the ancillaries will operate a 1 in 1 out policy. Each classroom has a sink which will be used in addition to the sinks in the toilets. A temporary hand washing station will be at the front of the school for staff to use as they enter. This can also be re-deployed to other locations across the school if needed.

Adults entering the school.

No adults will be allowed into the school, unless they work at the school, without a direct invitation from a member of staff. General visitors e.g. parents to listen to readers, will not be allowed.

A post box is situated just inside the entrance lobby and this can be used by parents to send letters etc into the office. All other communication should take place via telephone or text / e-mail.

When possible a teacher will be available outside the school for a quick chat at the start and end of the day, but this may well not be your child's teacher as due to the staggered start and end times they may well have children they need to supervise in class, whilst also ensuring washing and sanitising of hands.

Personal Belongings

Children will only be able to bring with them a coat to school and their packed lunch if applicable. Book bags, PE Kits, toys etc will not be allowed in. Children will keep their coat on the back of their chair and put their lunch box on or under their table. Cloakrooms will not be used as, due to their small size, they present too big a risk.

Breakfast Club

Breakfast Club will not be taking place when we first return. It will be impractical to run a Breakfast Club in every bubble, and if we allow children to mix at breakfast club it will make the rest of our precautions irrelevant. This will be reviewed weekly, and we will follow the advice from Public Health, as well as taking into account the capacity for our cleaning team to manage the additional work it would create.

Cleaning

A significantly increased cleaning regime will be in place until we are informed differently by Public Health or DESC. This will include hourly cleaning of high touch points (door handles etc), toilets and other common areas. Tables and classroom furniture will be cleaned at lunchtime and at the end of the day and more often if possible e.g. over break time. At the end of the day every room that has been used that day will be deep cleaned. This will include wiping over with disinfectant all hard surfaces, chairs, tables and shared resources, hoovering carpets, and soft furnishings. (Hard to clean items e.g. cushions will be removed from the classroom to reduce the risk).

Cleaners will be unable to access classrooms whilst children or other adults are in the room. We are currently awaiting guidance on the possibility of non cleaning members of staff being allowed to use cleaning products to carry out spot cleaning if the need arises during the day.

Large Gatherings

No large gatherings e.g. assemblies will take place until we are informed by Public Health or DESC that it is safe to do so. Current guidelines allows gatherings of up to 30 outside, and so if numbers allow we will use these guidelines for celebration events e.g. class or key stage weekly assembly outside.

P.E. and Sport

Outdoor P.E. and Sports lessons will take place, whilst at the same time ensuring that Social Distancing takes place. Each bubble will be given a set of equipment to use and this will be cleaned after use. Equipment will not be shared between bubbles.

Pens, pencils etc

Each child will be given a set of equipment to use, and this will not be shared or lent to any other child. This equipment will be kept in a tray on the desk, and clearly labelled with the child's name or initials.

Reading Books

Children will be given a pack of books to take home, and these should be kept at home until they are all finished. Once they are finished, they should be returned to school, where they will be put into Isolation for a minimum of 72h hours, before the pack is cleaned and then re-issued to a new child.

Children will be given a different book to read in school and again, when this has been read it should be put into Isolation for at least 72h hours.

Reading books will not go home and come back again each day.

Ipads and Laptops

Each bubble will be allocated some devices to use. There will not be enough for each child to have their own, but the devices will be labelled and each device shared between 2 or 3 children. It will be cleaned with bacterial wipes after each time it has been used, and before a different child uses it.

Big Play Apparatus.

Trikes and other big play apparatus normally used by children in class 1 will be placed on a rota system i.e. Trike 1 will be used by Child A on Monday, by Child B on Tuesday etc. Each item will be cleaned and disinfected between use. Depending on the number of children present and the capacity of the cleaning staff, equipment will be rotated on either a daily basis, or per playtime, but it is essential that touch points are thoroughly disinfected between users. This will be monitored and if it proves not to be possible the equipment will not be used.

Snack and Drinks

In order to reduce cross contamination between home and school, for the remainder of the summer term school will provide snack and drinks for all children free of charge. Children will not be permitted to bring in snacks or drinks bottles from home.

Uniform

Children will be expected to wear a school t-shirt and shorts / skirt / trousers or summer dress. As a school we are aware that we have made many changes to our school, and wish to try and keep some normality for the children by asking them to wear uniform. This is in line with advice that we have been given by an Educational Psychologist with regard to steps that we can take to reduce the stress that children will face when they return to school.

We have also taken into account the need for clothes that the children wear to school to be washed every day, and feel that washing a school uniform is as simple as washing any other sort of clothing. If families only have a limited supply of uniform, or their child has grown out of their current uniform, school has a supply of second hand uniform that parents are welcome to borrow for the remainder of this term.

Attendance

School will initially be open to children of parents who are key workers or who work in Construction, Agriculture or a Trade. From Monday 22nd June school will re-open for children in Y2 and Y6, followed by other year groups at a date yet to be announced.

Once a child is eligible to attend school, it is the parents decision if they attend. The school is quite happy to accommodate part days, or attendance only on certain days of the week. Parents will be required to fill in a simple online form, or text the school, by the Friday lunchtime of the week before to let school know of their plans for their child for the following week. This is to ensure that the school has enough spaces available for all of the children, and can staff the school safely.

Behaviour

All pupils will be expected to behave in an appropriate way. Due to the need for Social Distancing staff will be unable to support pupils with poor behaviour as they normally would, e.g. by leading them away from a confrontation. If a child is unable to behave as the need dictates, they will be sent home for the rest of the day as a minimum.

Illness

If a child becomes ill during the day, be that Covid Symptoms, or other non related illness, they will be sent home immediately. The 48 hour rule must be strictly followed by all staff and pupils with regard to any form of sickness.

Parents Role

In order to help keep all children and adults safe parents will be asked to:

- Inform the school by the Friday of the week before of the days their child will be attending school the following week.
- Ensure their child arrives and departs at their allocated time.
- Emphasise the need for social distancing inside and outside school.
- Ensure their child does not bring anything to school apart from a coat and their lunch.

Equal Opportunities

This policy applies to all adults and pupils attending or employed at Jurby Community School. If a person's individual needs mean that they are unable to follow this policy this must be discussed with the Headteacher before attending the school and any changes agreed in writing.

Review

This policy will be reviewed weekly and any changes published on the school website and Facebook page.

Date - Thursday 11th June

