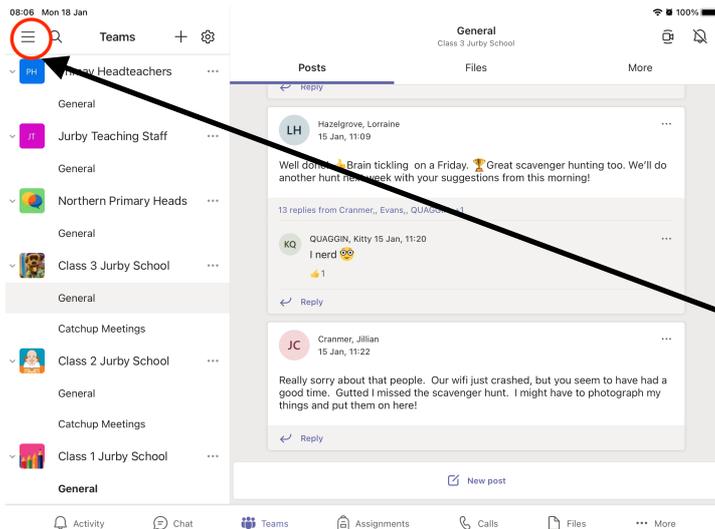


# How to Logout of Teams



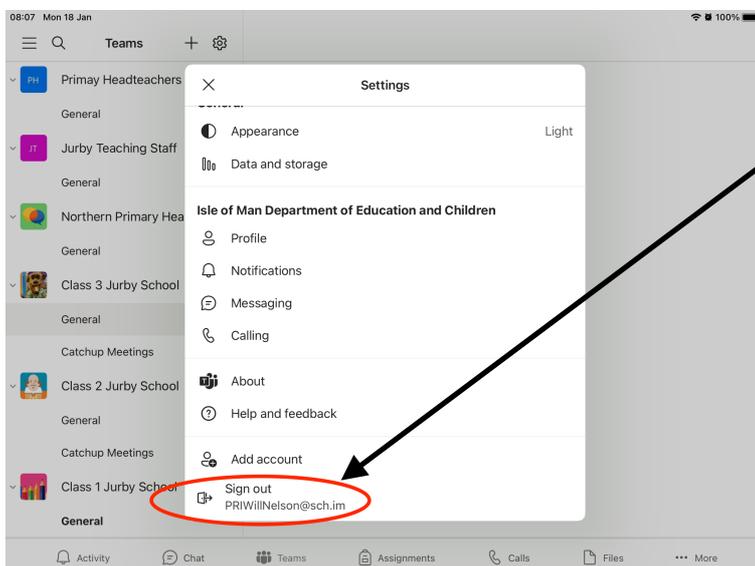
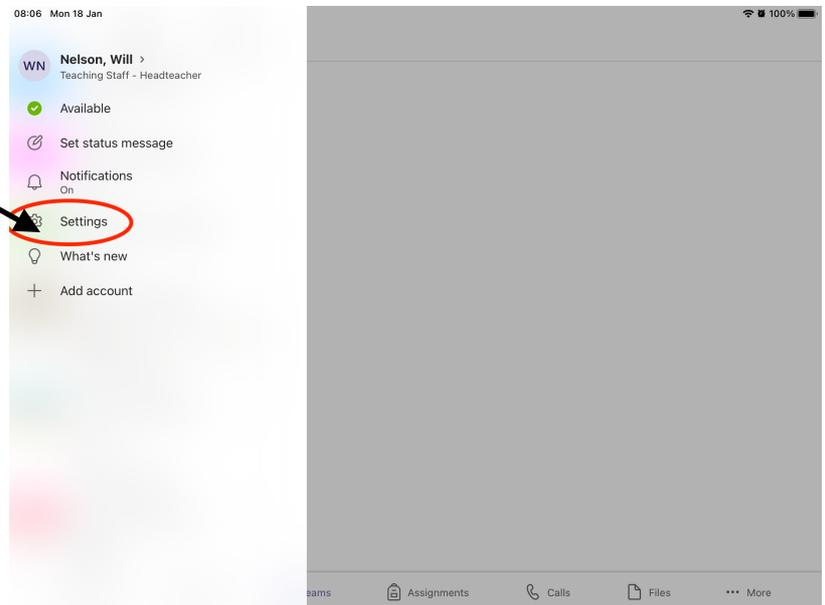
Whilst you are logged into Teams you will get notifications from chats.

If you would prefer to avoid these notifications, the simplest thing to do is log out.

To do this:-

1 - Click on the Menu Icon, which is made up of 3 bars.

2 - Next click on settings.



3 - Scroll down in the new window until you see an option to sign out.